

The School of St. Mary exists to carry out the educational mission of the Church  
by teaching children to live, love, learn and walk with God.

# For Your Information

SCHOOL OF SAINT MARY

[www.schoolofsaintmary.com](http://www.schoolofsaintmary.com)

January 12, 2018



## January/February 2018

Sun	Mon	Tue	Wed	Thu	Fri	Sat
7	8	9	10	11 7:15am Prayer in Chapel for Rocco and Seefeldt Families  9:40am School Tour  10-11am Kindergarten Open House	12 9am Mass-Grade 4	13
14	15 No School / Dr. Martin Luther King, Jr. Day	16 6th Academic Team Regional at St. Benedict	17	18 7:15am Prayer in Chapel for Rocco and Seefeldt Families  9:40-2:30 School Adoration  Pizza Day	19 <u>8am Re-enrollment and K applications due in office</u>  9am Mass-Grade 5  12pm K Dining with Dear Ones	20
21	22	23	24	25 7:15am Prayer in Chapel for Rocco and Seefeldt Families  7pm Advisory Council Mtg.	26 9am Mass-Grade 6	27
28	29	30	31	1 7:15am Prayer in Chapel for Rocco and Seefeldt Families	2 9am Mass-Grade 3	3

← Catholic Schools Week →



## Comets Lacrosse 2018 Registration is open for K-8th grade girls and boys Lacrosse

K-2 grade is co-ed

3-8th grade Boys Lacrosse

3-8 grade Girls Lacrosse

All players can register at [cometslax.com](http://cometslax.com)

Registration is open until the 26th of January

### Stress vs. Anxiety

Local psychologist, Dr. Mark Sadler, will be talking with parents on Thursday, February 1 at 7 pm in the Scianna Performing Arts Center at Cascia Hall. Please come and learn about Stress vs. Anxiety in students. Dr. Sadler spoke to the Cascia staff at the beginning of the school year; he was so well liked that he was invited back to share this information with parents. He will present information on how anxiety tends to be manifested in school and the causes of stress and anxiety. This event is free and open to the public.

[Follow this link](#) for more information on Dr. Sadler.

### ST. FRANCIS OF ASSISI TUITION ASSISTANCE PROGRAM AND GO FOR CATHOLIC SCHOOLS

St. Mary is committed to a need-based financial aid program that enables qualified students from all cultural, racial and socio-economic groups to attend St. Mary. Financial aid is awarded on the basis of a family's demonstrated financial need. The St. Francis of Assisi Tuition Assistance Program is awarded to families that are active parishioners enrolled at the School of St. Mary and Go for Catholic Schools is awarded to all families based on need. Because many families apply for financial aid, the School of St. Mary is not able to offer aid to all families, nor can it offer full demonstrated need.

If you are currently enrolled at the School of St. Mary, you may use your FACTS Tuition account to apply for financial aid. If you are a family new to St. Mary and do not have a FACTS Tuition account, you may apply for financial aid at: <https://www.factstuitionaid.com/facts/gaindex>. One application is sufficient for both the St. Francis of Assisi Tuition Assistance Program and for Go for Catholic Schools. Only online applications will be accepted. After completing the online applications, you will need to mail or fax the supporting documentation. The tax information needed to verify your application is shown in the FGAA Checklist that is found online.

The deadline for the submission of financial aid requests is April 15.

We recognize that extenuating circumstances may arise after the priority deadline of April 15<sup>th</sup>. If such a need arises, please contact Fr. Jack Gleason at 918-749-1423.



**Tuition Contract 2018-2019**

**Re-enrollment**

Parent/Guardian Name: \_\_\_\_\_  
last first (father/mother)

Address: \_\_\_\_\_  
street city zip

Telephone: \_\_\_\_\_  
(please indicate father/mother) cell business home

Email: \_\_\_\_\_

Student Name(s)/Grades(s): \_\_\_\_\_  
Please indicate student's last name if different from Parent/Guardian Name

**Your Re-enrollment Fee(s) of \$150.00 per child must be attached to this agreement. To ensure a place in class return both this contract and the Re-enrollment Agreement by 8:00 am Friday, January 19, 2018, to the school office.**

I understand that:

The \$150 per child re-enrollment fee is not refundable should I choose to send my child/children to another school. Tuition for the 2018-2019 school year has not been set.

Although the School of St. Mary does not charge fees associated with tuition and the FACTS Program, FACTS charges a fee for late payment of tuition, insufficient funds and tuition management. Refer to the FACTS website for details.

Transcripts, report cards, and/or other student records may be withheld for non-payment of tuition and/or school fees.

Students will not be permitted to register at another Catholic school within the diocese, nor graduate from a diocesan high school, until all financial obligations, at their current or previous Catholic schools within the diocese, have been met.

I will be responsible for the payment of one additional month's tuition for each student who is withdrawn after July 1, but prior to the completion of the contracted school year unless the withdrawal is at the suggestion of the school or the family of the student transfers out of the Tulsa area. I agree that one month's tuition represents a fair and reasonable attempt to estimate the damages that the School of St. Mary would sustain if a child were withdrawn prior to the completion of the contracted school year.

All reservations may be revoked if the tuition account of the applicant is not paid in full by May 1, 2018 or the service hour requirement for families receiving parishioner tuition rates has not been met.

I accept full responsibility for the payment of tuition and FACTS fees and will maintain accurate banking, contact and student information in my FACTS account.

Please refer to the Admission and Re-enrollment Policy on the back of this form for information concerning eligibility for parishioner tuition rates and admission priority.

You will not need to create a new FACTS tuition account for the coming school year. Unless the School of Saint Mary is notified otherwise, your current account information will be used for the 2018-2019 school year. Contact Kathy Desruisseau at 918-749-1423 or [kdesruisseau@churchofsaintmary.com](mailto:kdesruisseau@churchofsaintmary.com) if you have questions concerning your 2018-2019 FACTS account.

I understand the contract and have had the opportunity to ask questions. I understand this is a legal, binding and enforceable contract.

\_\_\_\_\_  
Signature (person responsible for payment)

\_\_\_\_\_  
Date

***If more than one person is responsible to make payments on this account, each must complete and sign a separate form.***

For office use only: \_\_\_\_\_ Parishioner St. Mary \_\_\_\_\_ Parishioner Other: \_\_\_\_\_ Non-parishioner Rate  
\_\_\_\_\_ Special \_\_\_\_\_

Enrollment Fee Paid: date \_\_\_\_\_ amount: \_\_\_\_\_

Date entered: \_\_\_\_\_

Notes: \_\_\_\_\_



**2018-2019 Re-enrollment Agreement**

My son/daughter (name) \_\_\_\_\_ is currently attending the School of Saint Mary. I wish to register him/her for Grade \_\_\_\_\_ for the 2018-2019 academic year.

I am enclosing the \$150.00 Re-enrollment Fee and understand that it is non-refundable if the student is voluntarily withdrawn from school.

This reservation will be honored based on the following criteria:

1. The Re-enrollment Agreement, Tuition Contract and the Re-enrollment Fee are received by 8:00am, January 19, 2018.
2. My child's grades and conduct are deemed satisfactory by the administration and faculty at the end of the current term.
3. The tuition account is current.\*
4. The service requirement for the 2017-2018 year has been met. \*

The Re-enrollment Fee will be refunded only if my son/daughter fails to qualify for the fall term at the School of Saint Mary, if his/her class is filled, or if the family is transferred from the Tulsa area.

**Return this form, the Re-enrollment Fee and the attached Tuition Contract to the school office by 8:00am on Friday, January 19, 2018, to ensure a place in the class.** Applications will be made available to parishioners on the waiting list beginning January 22, 2018.

\_\_\_\_\_  
(Signature of Parent/Guardian)

Parent/Guardian Name (please print): \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

**\*\*Active** Parishioner/Church of Saint Mary \_\_\_\_\_ Parishioner other parish (indicate) \_\_\_\_\_  
Non-Parishioner \_\_\_\_\_

Please check below if you have definitely decided not to enroll your son/daughter for next year. This will help us in our planning. Return this form by 8:00am on January 19, 2018.

\_\_\_\_\_ My child/ren will not be attending St. Mary next year.

**\*All reservations may be revoked if the tuition account of the applicant is not paid in full by May 1, 2018 or if the service requirement for the 2017-2018 school year has not been met.**

**\*\*As stated in the Admission/Re-enrollment Policy on the reverse side of this form.**

## **School of Saint Mary Admission and Re-enrollment**

**Suitability:** In order to identify the needs of an applicant for admission or of a current student seeking re-enrollment by the School of Saint Mary, new applicants and current students shall be assessed yearly prior to acceptance or admission or re-enrollment. The determination of acceptance for admission or re-enrollment to the School shall be dependent upon the suitability of the School for the applicant/student, the applicant/student for the School, and the ability of the School to meet the needs of the applicant/student.

**Admission Priority:** The order of priority for acceptance of new students, who have met the Suitability requirements, shall be as follows:

1. Children of Active Parishioners (as defined below) with siblings in the School of St. Mary (K-8)
  2. Children of Active Parishioners without siblings in the School of Saint Mary
  3. Children of non-Active Parishioners, non-Parish Catholics and non-Catholics with siblings in the School of Saint Mary
- All other applicants

**Active Parishioner:** To qualify as an “Active Parishioner” **and** to qualify for the Active Parishioner tuition rate, an applicant’s or current student’s Family (as defined below) will be considered based upon **all** of the following criteria:

1. Registered at the Church of Saint Mary for a minimum of six months\*
2. Attendance at Mass at the Church of Saint Mary on a regular basis
3. Financial support of the Parish, commensurate with one’s ability, through the consistent use of the envelope contribution system
4. Active participation in Parish and/or School activities
5. A minimum of 25 documented hours of active volunteer service to the School/Church of Saint Mary (applies to re-enrollment in grades 1-8 only)

Other factors, including length of service as an Active Parishioner, may be applied to determine order of admission and to establish an Enrollment Waiting List of applicants who have applied and been reviewed for admission but who have not yet been admitted. Note: “Family” is defined as the student, his or her brothers and/or sisters and his or her parent or parents. For purposes of admission and tuition policies, the fact that grandparents and/or other relatives of the student are Active Parishioners will not qualify the student for the Active Parishioner tuition rate or admission status except in extraordinary circumstances and upon application to the Pastor.

If an Active Parishioner Family with more than one school age child should apply for multi-level enrollment and should space not be available for each child, then those children not admitted will be placed on the Enrollment Waiting List after the names of other Active Parishioners already on that list.

**Re-Enrollment:** Current students seeking re-enrollment, must on an annual basis, meet the Suitability and Active Parishioner criteria as outlined above.

**Other:** Extenuating circumstances, as determined by the Principal and Pastor, may result in a variance of the foregoing policy.

\*A family that moves to Tulsa from out of town or transfers their membership from another Catholic Church in Tulsa will receive the Active Parishioner tuition rate, provided a letter from their previous pastor verifies their attendance, financial support, and active participation at the former Church.

Revised 12/05/05